



Finance Committee

Date: TUESDAY, 31 JANUARY 2017
Time: 1.45 pm
Venue: COMMITTEE ROOM - 2ND FLOOR WEST WING, GUILDHALL

5. **REPORT OF THE WORK OF THE SUB-COMMITTEES**
Report of the Town Clerk.

For Information
(Pages 1 - 2)

24. **REPORT OF THE WORK OF THE SUB-COMMITTEES - NON-PUBLIC ISSUES**
Report of the Town Clerk.

For Information
(Pages 3 - 4)

Items received too late for circulation in conjunction with the Agenda.

John Barradell
Town Clerk and Chief Executive

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Agenda Item 5

Committee: Finance Committee	Date: 31 January 2017
Subject: Report of the work of the Sub-Committees	Public
Report of: Town Clerk	For Information
Report authors: Fern Aldous, Town Clerk's Department	

Summary

On 19 July 2016, the Finance Committee agreed that, in addition to draft minutes of Sub-Committee meetings, short reports be provided to advise the Committee of the main issues considered by the Sub-Committees at recent meetings.

Since the last meeting of the Finance Committee, the following Sub-Committees have met:

- Information Technology Sub-Committee on 20 January 2017

The main issues considered by these Sub-Committees in public session were as follows:

Information Technology Sub-Committee on 20 January 2017

- The restructure of the senior management team had been completed and Sean Green, the new IT Director, and Matt Gosden, the new Deputy Director were welcomed to the meeting.
- The Division was now more resilient and there had been an upturn in performance in the last two months. This would be further aided by the adoption of the IT Strategy, which was presented to the Sub-Committee in draft format, the budget uplift, which had been approved by the Finance Committee and the Court of Common Council, and the ongoing implementation of the transformation programme.

A further report is available which advises of the discussions which took place during the non-public session of these meetings.

Recommendations

The Committee is asked to note the report.

Main Report

Background

1. On 19 July 2016, the Finance Committee agreed that future meetings of the Committee should be provided with a report highlighting the main issues which were considered at recent meetings of the Sub-Committees, in addition to receiving minutes of those meetings.

2. Since the last meeting of the Committee, the following Sub-Committees have met:
 - Information Technology Sub-Committee on 25 November 2016

Information Technology Sub-Committee on 20 January 2017

6. At this meeting, Members discussed recent performance statistics. Despite the upturn in performance over the last two months, and the improvement in the level of service that were demonstrated by the KPIs, it was acknowledged that this did not always translate to the user experience, which was still often slow and frustrating. It was anticipated that the restructure of the department and the recruitment of the new Director and Deputy Director would help to cement this upturn in performance and enable further work to support users.
7. The Sub-Committee discussed the recent developments in the implementation of the transformation programme, as well as the first draft of the IT Strategy. In 2016 an audit of all sites and equipment had been undertaken and an investigation had been carried out on how infrastructure could better support the user experience. This audit had informed the development of designs for the new desktop service and network replacement, the implementation of which was on track. The Strategy had been developed to support this work, and an equivalent police strategy was currently being drafted.
8. Members considered a report seeking permission to undertake an options appraisal for the re-procurement of the Microsoft Licensing and Cloud productivity suite or an open source alternative. Members were concerned that the any other options identified may not be viable in the timeframe identified for the project, and felt that a more realistic options appraisal would focus on options within the Microsoft Suite.
9. In the IT Finance Update it was noted that a further uplift of £3.7 million had been approved for the 2017/18 budget by the joint meeting of the Resource Allocation Sub-Committee and Efficiency and Performance Sub-Committee. This increase would support the delivery of the transformation programme and the implementation of the IT strategy.

Fern Aldous

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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